REPORTS COMMISSION
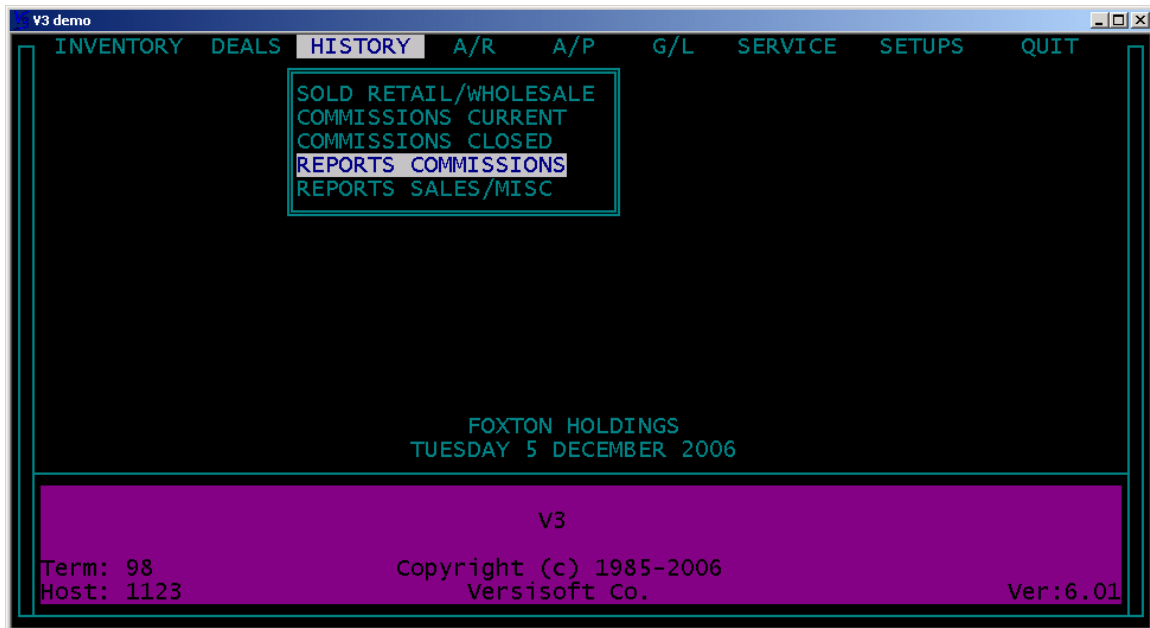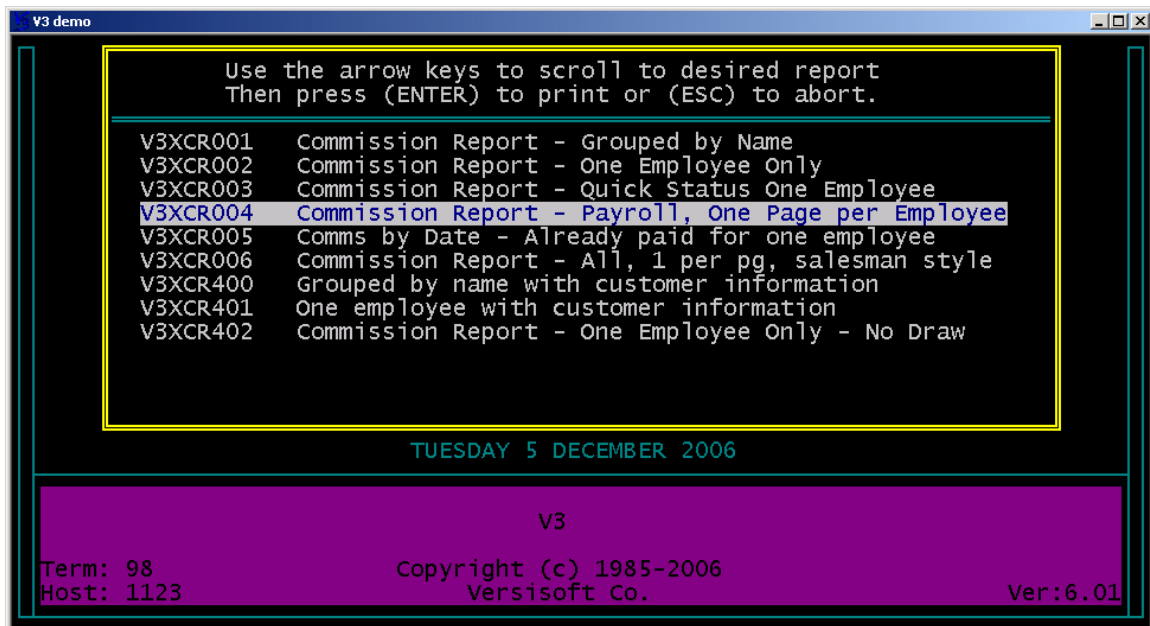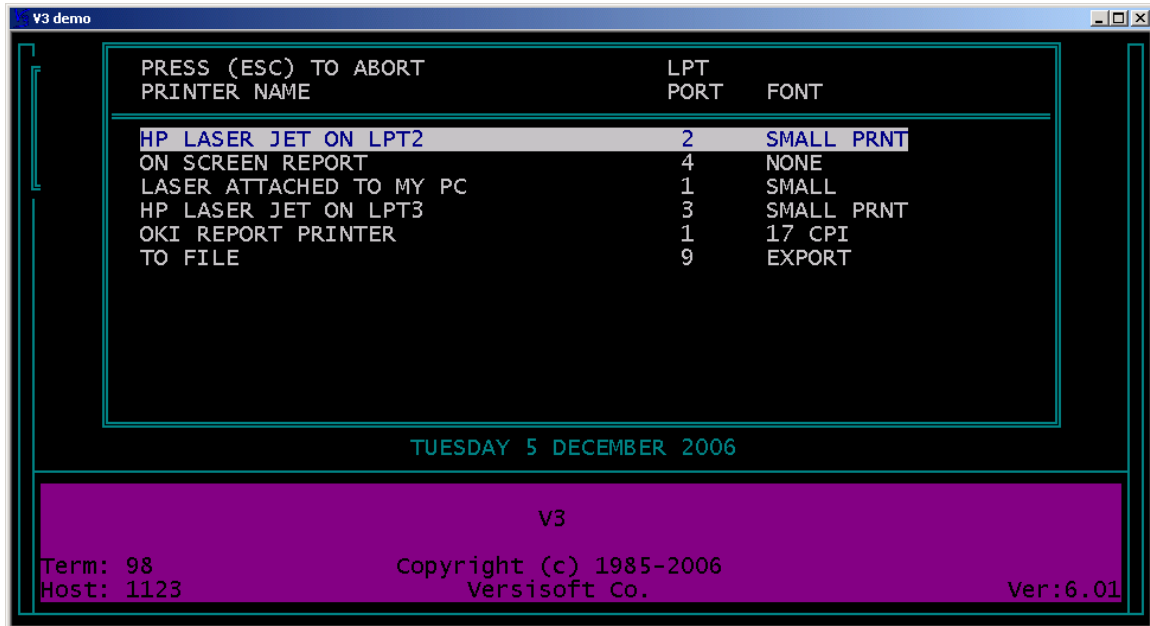
The software comes with V3 Standard reports for each module. The reports for each module may be found under the main header of each individual module from the **MAIN MENU. COMMISSION REPORTS** are found under **HISTORY**.

```
┌─ V3 demo ──────────────────────────────────────────────────── _□x ─┐
│ INVENTORY  DEALS  HISTORY   A/R    A/P    G/L   SERVICE  SETUPS  QUIT│
│            ┌──────────────────────────┐                             │
│            │ SOLD RETAIL/WHOLESALE     │                            │
│            │ COMMISSIONS CURRENT       │                            │
│            │ COMMISSIONS CLOSED        │                            │
│            │ REPORTS COMMISSIONS       │                            │
│            │ REPORTS SALES/MISC        │                            │
│            └──────────────────────────┘                             │
│                                                                     │
│                       FOXTON HOLDINGS                               │
│                   TUESDAY 5 DECEMBER 2006                           │
│            ┌──────────────────────────────────────┐                │
│            │                   V3                   │               │
│            │                                        │               │
│  Term: 98      Copyright (c) 1985-2006                              │
│  Host: 1123            Versisoft Co.              Ver:6.01          │
└─────────────────────────────────────────────────────────────────────┘
```

There are many standard commission reports to choose from. Commonly used month-end commission reports are: V3XCR004 & V3XCR006.

```
┌─ V3 demo ──────────────────────────────────────────────────── _□x ─┐
│        Use the arrow keys to scroll to desired report              │
│        Then press (ENTER) to print or (ESC) to abort.             │
│                                                                    │
│   V3XCR001   Commission Report - Grouped by Name                  │
│   V3XCR002   Commission Report - One Employee Only                │
│   V3XCR003   Commission Report - Quick Status One Employee        │
│   V3XCR004   Commission Report - Payroll, One Page per Employee    │
│   V3XCR005   Comms by Date - Already paid for one employee        │
│   V3XCR006   Commission Report - All, 1 per pg, salesman style    │
│   V3XCR400   Grouped by name with customer information            │
│   V3XCR401   One employee with customer information               │
│   V3XCR402   Commission Report - One Employee Only - No Draw      │
│                                                                    │
│                  TUESDAY 5 DECEMBER 2006                           │
│            ┌──────────────────────────────────────┐               │
│            │                   V3                   │              │
│  Term: 98      Copyright (c) 1985-2006                             │
│  Host: 1123            Versisoft Co.              Ver:6.01         │
└────────────────────────────────────────────────────────────────────┘
```

To print a report highlight and press enter on the target report.

```
V3 demo                                                          _ □ x

     PRESS (ESC) TO ABORT              LPT
     PRINTER NAME                      PORT    FONT

     HP LASER JET ON LPT2               2      SMALL PRNT
     ON SCREEN REPORT                   4      NONE
     LASER ATTACHED TO MY PC            1      SMALL
     HP LASER JET ON LPT3               3      SMALL PRNT
     OKI REPORT PRINTER                 1      17 CPI
     TO FILE                            9      EXPORT




                    TUESDAY 5 DECEMBER 2006


                              V3

 Term: 98              Copyright (c) 1985-2006
 Host: 1123                 Versisoft Co.                      Ver:6.01
```

Load the paper in the printer. Highlight and press enter to choose the correct LPT port
for your printer. To view the report on screen highlight and press enter on **"ON
SCREEN REPORT"** option.

Custom reports are also available for purchase or to view through the web site
www.versisoft.com.

V3 software notes:

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